

Wireless Device Agreement

Department of Information Technology
1200 N. Telegraph Road Bldg. 49W. Pontiac, MI 48341-0421

(select one)

☐

Cell Phone

☐

Smartphone

☐

Wireless Card

This agreement MUST accompany the user when picking up the wireless device from the Information Technology Service Center.

I have received one (1) wireless device and understand that it has been issued under the following conditions:

- This wireless device is the property of *Oakland County, Michigan*. Upon termination of my employment with *Oakland County, Michigan*, or upon verbal or written request from the *Information Technology Service Center*, I will immediately return this device to the *Information Technology Service Center*.
- This wireless device is for my use only, and I will keep it under my direct control at all times. This device can only be reassigned by the Information Technology Service Center in the event that it has been lost or stolen.
- **Overage charges may be incurred, if you exceed the minutes or text allowed in your package.**

Wireless Device Information

| | | | |
|-----------|-----|--------------------------------|-------------------------------|
| IMEI/ESN: | SIM | Monthly Text Message Allowance | Monthly Daytime Voice Minutes |
| SN/PIN: | | Phone Number: | Direct Connect Number: |

User Information

| | |
|-------|-------------|
| Name: | Department: |
| | Division: |

I have verified that the wireless device information has been correctly recorded above.

(Signature)

(Date)

Please contact the *Information Technology Service Center* at (248) 858-8812 or email teleadmin@oakgov.com should you have any questions or need further assistance.

If the device does not work as designed, please return to Information Technology within thirty days.